

Optional Tutor-Student Agreement

LITERACY ALLIANCE OF NORTHEAST FLORIDA TUTOR-STUDENT AGREEMENT

TUTOR

I, _____, with the aid of the Literacy Alliance, make a commitment to
_____, my student in the tutoring program:

1. To schedule the agreed upon number of tutoring sessions per week.
2. To be on time and prepared to teach the lesson.
3. To work with my student in every way possible to help him/her benefit from the tutoring.
4. To call my student in advance in case an emergency arises and I cannot attend a session.
5. To participate in continued training and learn new methods and approaches to better serve my student.
6. To provide evaluation and feedback before, during, and after tutoring so that my student and I can see progress.
7. To actively involve my student in the process of learning at every step.

NAME OF TUTOR

DATE

STUDENT

I, _____, make a commitment to my tutor,

1. To attend the required number of sessions per week except by mutual agreement with the tutor.
2. To be on time and prepared to learn.
3. To practice my newly learned skills, including completing homework and other assignments.
4. To keep track of my tutor's name and phone number.
5. To call my tutor in advance in case an emergency arises and I cannot attend a session. I understand that if I miss 3 classes without notifying my tutor or if I do not attend regularly, I will be dismissed from the program.
6. To provide evaluation and feedback before, during, and after tutoring so that my tutor and I can see progress.
7. To be actively involved in the process of learning at every step.

NAME OF STUDENT

DATE